



ARCHITECTURAL REQUEST FORM

| DATE | OWNER'S NAME(S) | MAILING ADDRESS |
|------|-----------------|-----------------|
|      |                 |                 |

| LOT # | PROPERTY ADDRESS | PHONE (home) | PHONE (office) |
|-------|------------------|--------------|----------------|
|       |                  |              |                |

| EMAIL ADDRESS |
|---------------|
|               |

| CONTRACTOR | CONTACT PERSON | ADDRESS | PHONE |
|------------|----------------|---------|-------|
|            |                |         |       |

| DESCRIPTION OF WORK INCLUDING: TYPES OF MATERIALS, COLORS TO BE USED, DIMENSIONS OF STRUCTURE, AND LOCATION ON LOT (Height, Width, etc.) |
|--|
|  |

| PROPOSED DATES | DOES WORK DIRECTLY EFFECT NEIGHBOR'S PROPERTY?                             |
|----------------|--|
| START:         | <input type="checkbox"/> NO  |
| COMPLETION:    | <input type="checkbox"/> YES, also submit an approval letter from neighbor |

Please include two copies of all drawings, if applicable. If City approval is required, please submit plans to the Management Company first. Once you have received written approval by the Architectural Committee/ Board, please send a copy of the city-approved plans to the Management Company for file purposes only.

Return completed form to: Shelton-Cook Real Estate Services, Inc. Phone: 602-474-3570  
 2850 E. Camelback Rd. Suite 300 Fax: 602-391-2832  
 Phoenix, Arizona 85016 Email: swojtak@shelton-cook.com

| For Committee Use Only |
|------------------------|
| Comments:              |
|                        |

|  |       |
|--|-------|
| Committee Approval: <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Requested More Information | Date: |
|--|-------|

